



SKIPPER LIMITED

3A, LOUDEN STREET, KOLKATA - 700 017

PHONE: 033 2289 2327, FAX: 033 2289 5733

Email: mail@skipperlimited.com, Website: www.skipperlimited.com

CIN: L40104WB1981PLC033408

FAMILIARIZATION PROGRAMME FOR INDEPENDENT DIRECTORS

Objective

The Company follows the process of familiarizing the Independent Directors about the business of the Company, the nature of industry in which the Company operates, their roles, rights and responsibilities in the Company at regular intervals. The programme aims to provide an insight into the Company. This enables the Directors to take an informed decision and discharge their duties and responsibilities in an efficient manner and contribute significantly towards the growth of the Company.

Process

- Upon appointment of an Independent Director, an appointment letter incorporating the roles, duties, responsibilities and expectations from them are issued to the Directors along with various policies and codes of the Company. This enables them to understand their core value in the organisation.
- Business strategy, business performance, operations, market share, financial parameters, regulatory and business scenario of the industry, changes in business model and other details relating to the operations of the Company are informed during to the Directors during the Board Meetings. Such programmes provide an opportunity to the Directors to interact with the senior management team of the Company and help them to understand the business and strategy of the Company in detail.
- The Directors are informed of the important developments of the Company and Industry through emails and telephonic at times.
- Quarterly results/ Press release are sent to the Directors as and when issued.
- The Directors are also given opportunity to visit the plant locations as per requirements to appraise them of the operational aspects of the business.

DETAILS OF FAMILIARIZATION PROGRAMME IMPARTED TO INDEPENDENT DIRECTORS

In line with the Familiarization programme of the Company, an interactive meet of all the Directors and senior executives of the Company was organized at the Company's registered office.

The Independent Directors met with the senior executives of the Company and held discussions about the current state of operations of the Company.

The officials made a detailed presentation about the Company including production and sales details and briefed about the future prospects of the Company. The Company Secretary informed the Independent Directors about their roles, functions and duties as mentioned under Companies Act, 2013 and SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015.

Details of Familiarization Programme during the FY 2017-18.

Names of Independent Directors	Date of programme conducted	Number of programmes attended during FY 2017-18	Cumulative number of programmes attended during FY 2017-18	Number of hours spent	Cumulative number of hours spent
Sri. Amit Kiran Deb	06.02.2018	1	1	1.5	1.5
Sri. Manindra Nath Banerjee	06.02.2018	1	1	1.5	1.5
Sri. Joginder Pal Dua	06.02.2018	1	1	1.5	1.5
Smt. Mamta Binani	06.02.2018	1	1	1.5	1.5
Sri. Ashok Bhandari	06.02.2018	1	1	1.5	1.5